



2019 SPRING/SUMMER: MM/F&B/RLB

Employment Application

(Office Only: New or Rehire / Position: _____)

Rate: \$ _____)

| APPLICANT INFORMATION | | | | | |
|---|----|------------------------------|------------------------------|---|--------|
| Last Name | | First | | M.I. | Date |
| Street Address | | | | Apartment/Unit # | |
| City | | State | | ZIP | |
| Cell Phone | | E-mail Address | | | |
| Date Available | | Social Security No. | | Desired Salary | |
| Full time | Or | Part time | | Date of Birth | |
| Position Applied for | | | | | |
| Are you a citizen of the United States? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/> | |
| Have you ever worked for this company? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If so, position & when? ** | |
| Have you ever been convicted of a felony? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If yes, explain | |
| **If Rehire: Direct Deposit Information has changed? YES or NO (Please circle) | | | | | |
| EDUCATION | | | | | |
| High School | | | Address | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree |
| College | | | Address | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree |
| Other | | | Address | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree |
| REFERENCES | | | | | |
| <i>Please list two professional references.</i> | | | | | |
| Full Name | | | Relationship | | |
| Company | | | Phone () | | |
| Address | | | | | |
| Full Name | | | Relationship | | |
| Company | | | Phone () | | |
| Address | | | | | |
| PREVIOUS EMPLOYMENT | | | | | |
| Company | | | Phone () | | |
| Address | | | Supervisor | | |
| Job Title | | Starting Salary \$ | | Ending Salary \$ | |
| Responsibilities | | | | | |
| From | To | Reason for Leaving | | | |

| | | | |
|---|--------------------|--------------------|-------------|
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| Company | | Phone () | |
| Address | | Supervisor | |
| Job Title | Starting Salary \$ | Ending Salary \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| Company | | Phone () | |
| Address | | Supervisor | |
| Job Title | Starting Salary \$ | Ending Salary \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| MILITARY SERVICE (OPTIONAL) | | | |
| Branch | | From | To |
| Rank at Discharge | | Type of Discharge | |
| If other than honorable, explain: | | | |
| DISCLAIMER AND SIGNATURE | | | |
| I certify that my answers are true and complete to the best of my knowledge. | | | |
| If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. | | | |
| Signature | | | Date |



Shift Availability for _____
FIRST & LAST NAME

*Mark the days you *are available to work with the times you are free.*
Mark the days you are *unavailable to work with an X.*

| | Sun | Mon | Tues | Wed | Thur | Fri | Sat |
|----|-----|-----|------|-----|------|-----|-----|
| AM | | | | | | | |
| PM | | | | | | | |

Are you available to work holidays? YES NO

Are you willing to work special events? YES NO